

# **ATTENDANCE MATTERS**

## **Important Claysburg-Kimmel School District Attendance Reminders**

### **-All absences need excuses**

\*You can either send in a hand-written excuse or email the K-12 School Social Worker @ [Jheckman@cksdbulldogs.com](mailto:Jheckman@cksdbulldogs.com).

\*Written doctor excuse or faxed one from the doctor's office.

\*Excuses should be sent to school within 3 days of the absence.

### **-Only 10 parent excuses are permitted for the year**

\*After the **10** parent excuse limit is reached, **ALL** excuses will be marked un-excused unless from a doctor.

### **-After 3 days missed in a row, a doctor excuse is needed to return.**

### **-At 3 un-excused absences a meeting will be held to discuss attendance concerns. A letter will be sent in the mail.**

\*If you receive a letter and cannot attend the meeting, please call the K-12 School Social Worker, Julie Heckman.

### **-At 6 or more un-excused absences, a referral to the magistrate could be made.**